

eSafety and your Ofsted inspection – are you ready?

☐ **Acceptable Use Policy (AUP) / Responsible Use Guidelines**

Some schools differentiate these documents according to child's age or the staff member's job role. They should outline the schools' expectations for staff, governors and pupils regarding the use of the schools' technology; online communications; and use of own equipment (e.g mobile phones). All staff should sign an agreement form to demonstrate that they understand the schools' expectations on using technology responsibly, both within and outside the school premises. These documents should be reviewed annually.

☐ **Data Handling and Data Protection Practice**

Staff, governors and students must handle data safely and securely in order to keep themselves and others safe. This includes the use of Management Information; the transmission of, and access to, sensitive files and documents.

☐ **Specific Technology Orientated Policies**

These will be specific to your school but may include how you manage collaboration tools, mobile phones, tablets, learning platforms, email communications, equipment loans, filtering systems, etc...

☐ The school's **expectations for parents** should be articulated clearly (e.g. as part of a home-school eSafety agreement). This should cover the school's and parents' use of video and images. eSafety messages should be reinforced regularly to parents through school newsletters and events.

☐ The school should have implemented **an age-appropriate eSafety curriculum** that reinforces eSafety good practice for students across all year groups.

☐ Staff should be provided with safeguarding guidance which includes **how to respond to eSafety incidents**/disclosures such as cyber-bullying.

☐ **Publish key messages** around the school in accessible language. Ensure that children know how to report eSafety concerns.

☐ Run **assemblies/events for students and parents**, for example for national Internet safety day each February (see: www.saferinternetday.org).

Ofsted has issued specific eSafety guidance to inspectors including a set of questions that they may ask staff, students and senior leaders:

<http://www.ofsted.gov.uk/resources/briefings-and-information-for-use-during-inspections-of-maintained-schools-and-academies-september-2>

School Inspection Handbook

p40 - The behaviour and safety of pupils at the school

"Pupils are fully aware of different forms of bullying, including cyber-bullying and prejudice-based bullying, and actively try to prevent it from occurring. Bullying in all its forms is rare and dealt with highly effectively."

"All groups of pupils feel safe at school and...understand very clearly what constitutes unsafe situations and are highly aware of how to keep themselves and others safe, including in relation to e-safety."

p42-44 - Quality of leadership in, and management of, the school

Inspectors should consider, "the effectiveness of safeguarding arrangements to ensure that...all pupils are safe. This includes...the promotion of safe practices and a culture of safety, including e-safety."

